

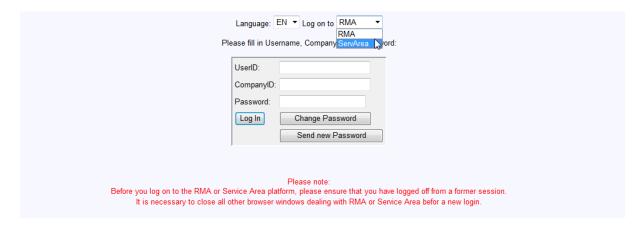
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#### 1. Service Area - login

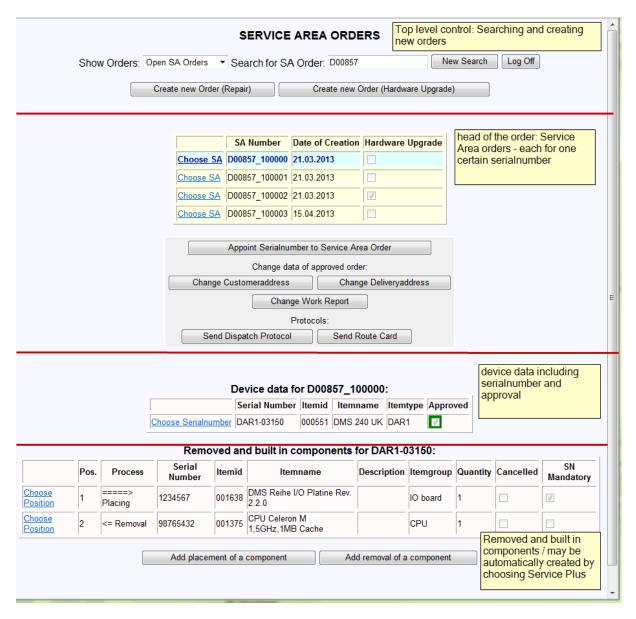
The Service Area – login happens on the known site, just like for the RMA-Tool: https://service.dallmeier.com/RMALogin.aspx



Of course the user data and your password are identical. You just have to select the Service Area in the top right corner.



#### 2. Choosing and Searching in Service Area Orders





#### 3. Creating a new Service Area order

Two different order types can be distinguished: The standard repair order and a hardware upgrade:

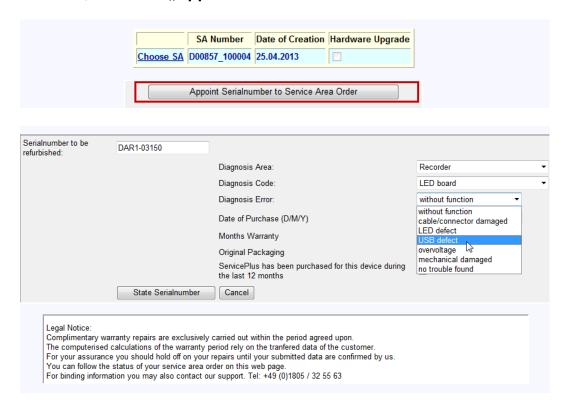


Several steps of the business processes will differ from the standard process when you choose the order type "hardware upgrade". Especially "Service Plus" won't be an option.

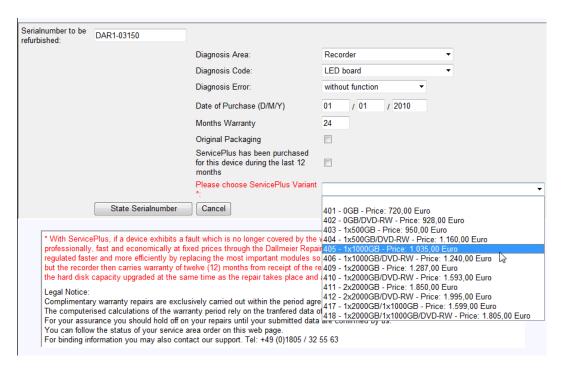


#### 4. Appoint device data to a created order

The appointment of the serialnumber is principally the same as with RMA. After creating the order, the button "Appoint Serialnumber to Service Area Order" will be active.



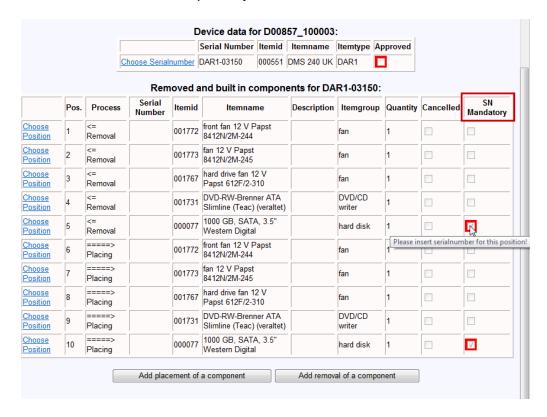
#### According to your input, you may have to choose a Service Plus option:



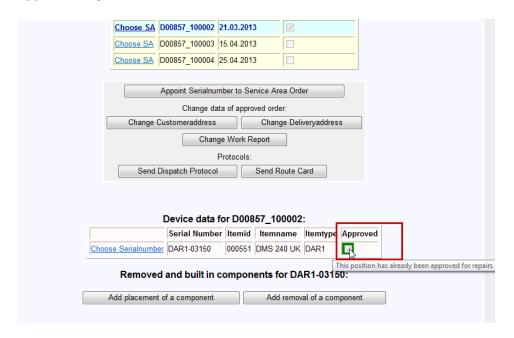


#### 5. Stating the removed and built in components

By choosing a Service Plus option several components will each be listed twice. One position for the removal and one position for the new part can be found. The created list can then be modified. Especially a serialnumber must be stated for several positions:



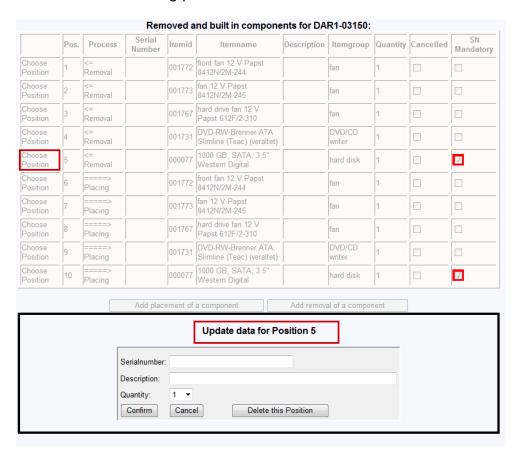
For entering these data as well as the writing of the work report, the order must primarily be approved by the Dallmeier service team:





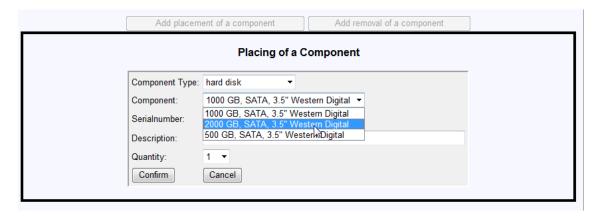
After the approval the modification of the existing positions, as well as the creation of new positions will be possible.

Modification of existing positions:



Via the right button the position can also be cancelled, instead of inserting data.

The creation of new positions via Buttons "Add placement of a component" / "Add removal of a component":



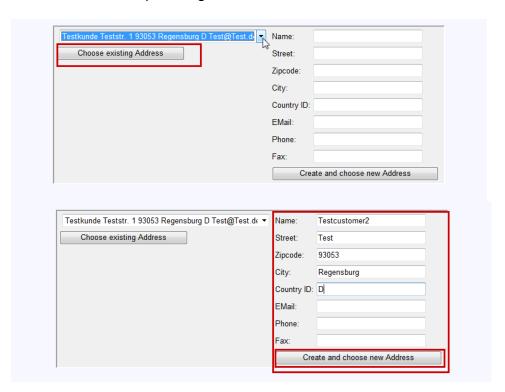


#### 6. Assignment of other data:

Customer- and delivery address can be modified separately:

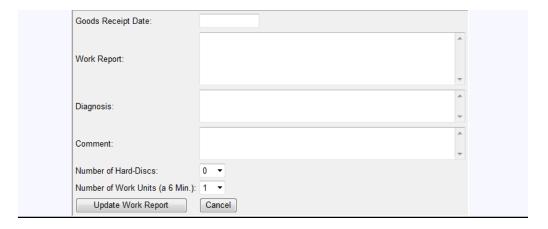


New addresses can be created and simultaneously be assigned. A once created address can be chosen in upcoming orders:





Via the button "Change work report" several other content, known from the old platform can be entered:



When generating the shipment protocol missing data will be indicated:

| Service-Auftrag / Service-Order<br>Seriennummer / Serial number | D00857_100001<br>DAR1-03150  |
|---|--|
| Fehlercode / Error code   | Camera - powerboard - without function   |
| Diagnose / Diagnosis  |  |
| Arbeitsbericht / Work Report                                    |  |
| Bemerkung / Note  |  |
| Anz. HDD ges. / Amount HDD total                                | 0  |
| Bearbeiter / Person in charge                                   | Michael.Gross  |
| Teile (Ausbau) / Parts (Removal)                                | * Pos. 1 / SN: / front fan 12 V Papst 8412N/2M-244 (001772) / / x 1  |
|   | * <b>Pos. 2</b> / SN: / fan 12 V Papst 8412N/2M-245 (001773) // x 1  |
| (-):  | * Pos. 3 / SN: / hard drive fan 12 V Papst 612F/2-310 (001767) / / x 1   |
|   | * Pos. 4 / SN: / DVD-RW-Brenner ATA Slimline (Teac) (001731) // x 1  |
|   | * Pos. 5 / SN: !Seriennummer<br>fehlt/Serialnumber missing! / 1000 GB, SATA,<br>3.5" Western Digital (000077) // x 1 |
| Teile (Einbau) / Parts (Placing)                                | * Pos. 6 / SN: / front fan 12 V Papst 8412N/2M-244 (001772) // x 1   |



The dispatch protocol or your internal route card will be sent to you via E-Mail after a click on the concerning button:



Further information on your order can also be reviewed online by clicking at "choose serialnumber" left handed to the device data:

